



Acknowledgment: Please read completely

1. All vendors and sponsors must promote the event to their current customer base via email, word of mouth, and social medias. In many cases, marketing materials are provided to the vendors to make promoting simple to do.
2. Raffle Requirement
 - a) All vendors and sponsors must supply an item for raffle that is a minimum value of \$50.
 - b) This requirement is waived for our Non-profit Vendors
3. Space is limited; spots will be assigned at the discretion of JFC as well as keeping in consideration both Sponsor priority and a "first come, first serve" mindset. However, JFC for any reason can assign vendor priority.
 - a) A site map will be provided to all sponsors and vendors before the event.
4. Electricity MAY be available for certain events. It is the vendor's responsibility to inform JFC on this application of that need OR to bring their own power supply. Please keep in mind the \$20 fee for electricity for vendors. Electricity is included in both sponsorship levels, but the need must be indicated on this application.
5. Sponsors/Vendors understand that they must arrive early enough to be completely set up and event ready by 2:30pm.
 - a) The space will open to vendors as early as 1pm. Please email Jennifer if more time is required for set up, JubileeCville@gmail.com
 - b) If a vendor is not present/setting up by 2:15, space at the event is waived and it will be assumed that business will not be participating and the vendor/sponsor fee will be forfeited.
6. Sponsors/Vendors must provide their own tables, chairs, clothes, display items, and electrical cords.
 - a) Cords MUST be taped down for safety.
7. Sponsors/Vendors must STAY for the ENTIRE Event.
 - a) Anyone leaving the event early will not be considered for participation in future events.
8. Each vendor must be able to fit in a 10x10 space unless otherwise noted in the vendor application.
9. By signing this form, sponsors/vendors allow all pictures/video taken at this event to be used on social media as well as for promotion of future events.
10. Within a week of the event, a short vendor survey for feedback will be emailed to the email provided on this application. Sponsor/Vendors agree to complete this survey and as openly and honestly as possible so JFC can continually evolve our event process. Sponsors/Vendors understand this feedback is vital to continually providing an excellent event for the community and future vendors.

I have read and understand all the above statements.

Name (Printed legibly)

Signature

Date

2019 JUBILEE FEST SPONSOR/VENDOR INFORMATION

BROUGHT TO YOU BY
JUBILEE FAMILY CHIROPRACTIC

2019 Jubilee Festival	Platinum Sponsor	Silver Sponsor	Vendor	Non-Profit Vendor
Details	\$500	\$250	\$100	\$50
Pre-Event Sponsor Giveaway's via Social Media Lives	x			
Company info on Website & Event Page	x	x	x	x
Press Release Mentions	x	x		
Logo on Marketing Material	x			
Listed on Event Brochures	x	x		
Pre-Event Social Media Posts	8	4		
1st Choice Prime Vendor Space	x	Secondary to Gold Sponsors		
10x10ft Table Space	x	x	x	x
In-Event MC Shoutouts	5	2		
Event Sponsor Lanyards	x	x		
Event Sponsor Table Sign	x	x		
Event Wristbands for Unlimited Access	10	5	2	2
Company name on 1 of the following (1st come, 1st choice)	Bouncy House, Petting Zoo, Train	Kettle Corn, Face Painting, Cotton Candy		
Complimentary Electricity (if needed/indicated on registration form)	x	x	\$20	x

For event questions, please email event coordinator,
Jennifer Hamlin at JubileeCville@gmail.com

2019 Sponsor/Vendor Information

Business name/product name/organization name: _____

Business Phone: _____

Address: _____

Contact Name: _____ Contact Phone: _____

Email: _____

Please describe what you will be presenting/demoing/selling:

Description	Amount
Participation Level: Platinum, Silver, Vendor, Non-profit	\$
Electricity Charge (\$20 for For-Profit Vendors)	\$
Total Event Charge	\$

Payment method(circle): Check Cash Card

*if by check, Please attach and make out to Jubilee Family Chiropractic with Event Fee in the subject line

*If by card: Card number _____ exp _____ ccv _____

Name as it appears on card _____

Item for raffle: _____ Approximate Value _____

How many tables/chairs will you be bringing? _____

Will you be bringing a pop up tent? _____ Space Requirements (width in ft) _____

Will you require electricity? Y/N If yes, will you be bringing your own source? Y/N

Signature: _____

Date: _____

Please mail, drop off, or email forms to Jubilee Family Chiropractic
Address: 1770 Timberwood Blvd suite 103, Charlottesville, VA 22911 Ph: 434-218-2620
JubileeCville@gmail.com (with subject line: Jubilee Fest Application)